

## 2007 VERMONT RETURN FILING CHECKLIST

Use this checklist to help you determine the documents and forms you need and the order in which to complete them.

### **VT INCOME TAX RETURN**

#### ***VT Income Tax Return only***

- ☐ Complete Federal income tax return
- ☐ Complete VT Form IN-111

#### ***VT Income Tax Return with Earned Income Tax Credit***

##### **(VT Residents)**

- ☐ Complete Federal income tax return
- ☐ Complete VT Form IN-112, Schedule C
- ☐ Complete VT Form IN-111

##### **(Part-Year Resident only)**

- ☐ Complete Federal income tax return
- ☐ Complete VT Form IN-113 before VT IN-112, Schedule C
- ☐ Complete VT Form IN-112, Schedule C
- ☐ Complete VT Form IN-111

#### ***VT Income Tax Return with State & Local Obligation Income***

##### **(VT Residents)**

- ☐ Complete Federal income tax return
- ☐ Complete VT Form IN-112, Schedule A, Part I
- ☐ Complete VT Form IN-111

##### **(Nonresident or Part-Year Resident only)**

- ☐ Complete Federal income tax return
- ☐ Complete VT Form IN-112, Schedule A, Part I
- ☐ Complete VT Form IN-113
- ☐ Complete VT Form IN-111

#### ***VT Income Tax Return with Credit for Income Tax Paid in Another State or Canadian Province***

- ☐ Complete Federal income tax return
- ☐ Complete tax return(s) for other state or province
- ☐ Complete VT Form IN-111 up to Line 23
- ☐ Complete VT Form IN-112, Schedule B
- ☐ Enter VT Form IN-112 result on VT Form IN-111, Line 23
- ☐ Finish VT Form IN-111

#### ***VT Income Tax Return with Certain Federal Tax Credits Or Farm Income Averaging***

##### **(VT Residents)**

- ☐ Complete Federal income tax return
- ☐ Complete VT Form IN-112, Schedule A, Part II
- ☐ Complete VT Form IN-111

##### **(Nonresident or Part-Year Resident only)**

- ☐ Complete Federal income tax return
- ☐ Complete VT Form IN-112, Schedule A, Part II
- ☐ Complete VT Form IN-113
- ☐ Complete VT Form IN-111

#### ***VT Income Tax Return with VT Exempt Income***

##### **(VT Residents)**

- ☐ Complete Federal income tax return
- ☐ Complete VT Form IN-113, Schedule I
- ☐ Complete VT Form IN-111

##### **(Nonresident or Part-Year Resident only)**

- ☐ Complete Federal income tax return
- ☐ Complete VT Form IN-113 Schedule I and II
- ☐ Complete VT Form IN-111

#### ***VT Income Tax Return with VT Tax Credit***

##### **(If completing VT Form IN-112 Only)**

- ☐ Complete Federal income tax return
- ☐ Complete VT Form IN-112, Schedule D
- ☐ Complete VT Form IN-111

##### **(If completing VT Form IN-119)**

- ☐ Complete VT Form IN-111 to Line 22
- ☐ Complete VT Form IN-112, Schedule B (if applicable)
- ☐ For nonresident or part-year resident or VT residents with exempt VT income, complete VT Form IN-113
- ☐ Complete VT Form IN-119

**2008 Homestead Declaration and  
Property Tax Adjustment Claim VT Form  
VT Form HS-122**

Free online filing for HS-122 form at  
<http://tax.vermont.gov>

***2008 Homestead Declaration only***

- \_\_\_ Obtain SPAN from property tax bill
- \_\_\_ Complete Federal income tax return (if required to file)
- \_\_\_ Complete VT Form HI-144, Household Income
- \_\_\_ Complete VT Form HS-122, Section A and C
- \_\_\_ File by April 15, 2008\*

***2008 Homestead Declaration and Property  
Tax Adjustment Claim***

- \_\_\_ Obtain information from 2007 property tax bill
- \_\_\_ Complete Federal income tax return (if required to file)
- \_\_\_ Complete VT Form HI-144, Household Income
- \_\_\_ Complete all sections of VT Form HS-122
- \_\_\_ File by April 15, 2008\*

\* HS-122 returns filed by April 15, 2008 are timely.  
HS-122 returns may be filed up to September 2, 2008  
but the following late filing penalties apply:  
Homestead Declaration – 1% of school tax.  
Penalty is billed and collected by town.  
Property Tax Adjustment Claim - \$15 penalty This  
penalty goes to towns.

Late penalties are to reimburse towns for their additional  
administrative work required to adjust grand lists and re-  
issue property tax bills.

**2007 RENTER REBATE CLAIM  
VT Form PR-141**

***2007 Renter Rebate Claim Only***

- \_\_\_ Obtain completed landlord certificate(s)
- \_\_\_ Complete Federal income tax return (if required to file)
- \_\_\_ Complete VT Form HI-144, Household Income
- \_\_\_ Complete PR-141
- \_\_\_ File by April 15, 2008\*\*

***2007 Renter Rebate Claim with VT Income  
Tax Return***

- \_\_\_ Obtain completed landlord certificate(s)
- \_\_\_ Complete Federal income tax return
- \_\_\_ Complete VT Form HI-144, Household Income
- \_\_\_ Complete PR-141
- \_\_\_ Follow checklist for the type of VT income tax return you are filing
- \_\_\_ Enter 2007 Renter Rebate on VT Form IN-111, Line 31d
- \_\_\_ File by April 15, 2008\*\*

\*\* PR-141 returns may be filed up September 2, 2008.  
No late filing penalty assessed.